



**Our Vision:** Two Roads Charter School is a highly sought after program providing rigorous academics addressing the unique educational needs of traditional and homeschooled students; all students are empowered to develop confidence, define their future and achieve their highest potential.

**Our Mission:** Two Roads Charter School achieves its vision using 21st Century Learning employing and valuing critical thinking, communication, collaboration and creativity. Homeschooled and traditionally schooled students are challenged in a rigorous academic environment to reach their highest potential.

Two Roads Charter School Board of Directors  
 Board Meeting Minutes\_APPROVED 06.03.20  
 April 29, 2020, at 9:30 a.m.  
 Virtual Meeting

*Trish P. Wick, scty*

Item	Discussion	Action Taken	Action/Follow-Up Required
A. Call to Order	<ul style="list-style-type: none"> <li>Directors Present: Garner, Harvey, Myer, Wick</li> <li>Administration Present: Noel, Shive, Waters</li> <li>Guests Present: None</li> </ul>	<ul style="list-style-type: none"> <li>Meeting called to order at 9:35 a.m.</li> </ul>	
B. Approve Agenda		<ul style="list-style-type: none"> <li>MOTION to approve Two Roads Agenda 042920_DRAFT. All approved</li> </ul>	
C. Approve Meeting Minutes		<ul style="list-style-type: none"> <li>MOTION to approve Two Roads BOD Minutes 041420_DRAFT as amended. All approved.</li> </ul>	
D. Public Comment			
E. Administrator's Report	<ul style="list-style-type: none"> <li>Directors posed a question concerning the definition of "potential" students on the enrollment report. Potential students are students who have accepted a seat for next year, however, they have not completed all registration paperwork.</li> <li>Wendy Noel presented to the directors the five different scenarios for which the Admin Team is planning for to start next school year. The graphic was provided by the Colorado League of Charter Schools. Two Roads is pursuing Blended Learning requirements with the district. Blended learning is a model that Two Roads has been interested in for some time. There is potential of increased revenue by transitioning interested homeschool families to fully funded students participating in a blended learning model.</li> <li>What criteria is Admin using for decision making surrounding the start of next school year? Two Roads' district Achievement Director expects us to start the fall in some sort of alternative way. Two Roads may not be given any notice. Two Roads has struggled to engage some of our students in the remote learning environment. There are concerns</li> </ul>		



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Two Roads does not have autonomy for making decisions on how we will return to school. Historically, Two Roads has followed the district protocols related to closures.

**F. Board Business**

1. Training, development, networking
2. Governance
3. Business matters

- Paycheck Protection Program (PPP) Update - Director Myer has done extensive research on the program utilizing resources provided by another charter school who successfully applied for and received the loan. Based on all the feedback and information gathered it is the recommendation that Two Roads NOT apply for PPP funds. The spirit of the program is that applicants have suffered some economic harm which is not the case for Two Roads at this time. There are some other initiatives in the legislature intending to relieve financial stress on government agencies. Two Roads will continue to monitor the situation, If circumstances change, Two Roads will relook at applying.
- Review Statement of Activity for FYTD 3.31.20. There were no questions on information presented in the Statement of Activity.
- Directors considered the salary recommendations presented by the Admin team. Administration has communicated to all staff that salaries will be frozen for SY 20-21 until that time when enrollment and funding is known.
- Discuss FY21 Budget considerations - Directors reviewed the proposed initial budget for SY 20-21 presented by the Finance Committee.
- Administrator Contract - The Administrator contract For SY20-21 reflects the freezing of salaries until that time when enrollment and funding is known.
- BOD Executive Positions for 20-21- Director Garner's term as a director expires in June and has expressed a desire to step down as Chairperson a month early. Director Garner recommended Director Myer to serve as Chairperson beginning in June (completing Director Garner's term) and continuing for the SY20-21.

- MOTION to approve the general budget recommendations by Administration where salaries do not exceed 72% of total expenses and expenses do not exceed 95% of revenue. All approved.
- MOTION to approve freezing all salaries at the 19-20 rate until we have final funding and enrollment numbers. All approved.
- MOTION to approve the Initial 20-21 Budget. All approved.
- MOTION to approve the at-will agreement for the Two Roads principal for SY20-21. All approved.
- MOTION that Molly Myer be appointed BOD Chairperson for SY20-21, and for the remaining month of Director Garner's term. All approved.

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	<ul style="list-style-type: none"><li>• Director Harvey expressed his appreciation for Director Garner's leadership and service to the Two Roads BOD. Administration and Director Myer added their thanks.</li></ul>		
G. Member comments			
H. Adjourn	Next regular meeting -Wednesday, 6/3/2020, 9:30 a.m. Virtual Meeting	<ul style="list-style-type: none"><li>• MOTION to adjourn at 10:27 a.m. All approved.</li></ul>	
Upcoming Items			